

## ***Deacon for Church Life***

### **Purpose**

The Church Life Ministry of First Baptist Church enables the congregation to proclaim and embody the Good News by becoming a family of faith. The Deacon for Church Life will help develop strategies for building relationships among the members of the congregation, for celebrating meaningful moments in the life of the church, and for involving members in mutual care. He or she will work with other members of the Leadership Team to provide spiritual direction for the church; to lead the church toward a faithful and fruitful future, and to coordinate the congregation's activities.

### **Description of Duties**

- Work with the Pastor, Leadership Team and church members to design and implement the fellowship and member care strategy of the church.
- Recruit two to six persons to comprise the Church Life Team.
- Recruit, supervise and support individuals and/or groups to provide fellowship and caring-related ministries in the life of the church. These ministries can include but are not limited to...
  - Member Care Teams
  - Fellowship Events
  - Wednesday Night Suppers
  - Compiling Church Historical Information
  - Supporting Affinity Groups (i.e. Savvy Survivors, Women's Group, Men's Group, etc)
- Guide the preparation of an annual budget for the fellowship and member care areas of the church's ministry.

### **Time and Term**

Deacons are expected to attend monthly meetings of the Leadership Team and quarterly training and planning sessions for all persons involved in the church's ministry teams.

Deacons are elected to a term of two years. Following this two year term, a Deacon may be elected again to the same position or another position on the Leadership Team. However, after serving four consecutive years in any Leadership Team position, an individual shall not be eligible for re-election until the expiration of one year from the date of their last service on the Leadership Team.

### **Qualifications, Skills and Gifts**

Individuals who serve as the Deacon for Church Life will benefit from...

- An interest in and commitment to the fellowship and member care ministries of First Baptist Church. He or she will be genuinely excited about helping people develop meaningful relationships within the church and responding to the needs of church members.
- Skills for managing projects effectively: planning, organizing, and communicating.
- An ability to delegate and enable others to share in the work.

No person may be elected to the role of Deacon until he or she has been a member of First Baptist Church for at least one year.

## ***Deacon for Discipleship***

### **Purpose**

The Discipleship Ministry of First Baptist Church enables the congregation to proclaim and embody the Good News by growing in Christ. The Deacon for Discipleship will help develop strategies for deepening the spiritual life of church members through study, prayer and other spiritual disciplines. He or she will work with other members of the Leadership Team to provide spiritual direction for the church; to lead the church toward a faithful and fruitful future, and to coordinate the congregation's activities.

### **Description of Duties**

- Work with the Pastor, Leadership Team and church members to design and implement the discipleship strategy of the church.
- Recruit two to six persons to comprise the Discipleship Team.
- Recruit, supervise and support individuals and/or groups to provide discipleship-related ministries in the life of the church. These ministries can include but are not limited to...
  - Sunday School
  - Weekday Education
  - Wednesday Night Children's Ministries
  - Prayer Ministries
  - Vacation Bible School (in conjunction with the Outreach Team)
- Guide the preparation of an annual budget for the outreach area of the church's ministry.

### **Time and Term**

Deacons are expected to attend monthly meetings of the Leadership Team and quarterly training and planning sessions for all persons involved in the church's ministry teams.

Deacons are elected to a term of two years. Following this two year term, a Deacon may be elected again to the same position or another position on the Leadership Team. However, after serving four consecutive years in any Leadership Team position, an individual shall not be eligible for re-election until the expiration of one year from the date of their last service on the Leadership Team.

### **Qualifications, Skills and Gifts**

Individuals who serve as the Deacon for Discipleship will benefit from...

- An interest in and commitment to the discipleship ministry of First Baptist Church. He or she will be genuinely excited about finding ways to help others experience spiritual growth.
- Skills for managing projects effectively: planning, organizing, and communicating.
- An ability to delegate and enable others to share in the work.

No person may be elected to the role of Deacon until he or she has been a member of First Baptist Church for at least one year.

## ***Deacon for Ministry Support***

### **Purpose**

The Ministry Support Team of First Baptist Church enables the congregation to proclaim and embody the Good News by promoting good stewardship of the church's human, financial and physical resources. The Deacon for Ministry Support will help develop strategies for insuring proper care of church facilities and assets, monitoring the fiscal health of the congregation, and maintaining accurate records of church life. He or she will work with other members of the Leadership Team to provide spiritual direction for the church; to lead the church toward a faithful and fruitful future, and to coordinate the congregation's activities.

### **Description of Duties**

- Work with the Pastor, Leadership Team and church members to design and implement the administrative and ministry support strategy of the church.
- Recruit two to six persons to comprise the Ministry Support Team.
- Recruit, supervise and support individuals and/or groups to provide administrative and support-related ministries in the life of the church. These ministries can include but are not limited to...
  - Buildings and Grounds
  - Church Vehicle Ministries
  - Offering Counting Team
  - Finance and Stewardship Ministries
- Guide the preparation of an annual budget for the administration and ministry support area of the church's ministry.
- Work with the Church Clerk and Church Treasurer to insure the maintenance of accurate church records.

### **Time and Term**

Deacons are expected to attend monthly meetings of the Leadership Team and quarterly training and planning sessions for all persons involved in the church's ministry teams.

Deacons are elected to a term of two years. Following this two year term, a Deacon may be elected again to the same position or another position on the Leadership Team. However, after serving four consecutive years in any Leadership Team position, an individual shall not be eligible for re-election until the expiration of one year from the date of their last service on the Leadership Team.

### **Qualifications, Skills and Gifts**

Individuals who serve as the Deacon for Ministry Support will benefit from...

- An interest in and commitment to the administrative support of ministries at First Baptist Church. He or she will be genuinely excited about providing an orderly and effective physical and organizational framework in which ministry can take place.
- Skills for managing projects effectively: planning, organizing, and communicating.
- An ability to delegate and enable others to share in the work.

No person may be elected to the role of Deacon until he or she has been a member of First Baptist Church for at least one year.

## ***Deacon for Mission***

### **Purpose**

The Mission Ministry of First Baptist Church enables the congregation to proclaim and embody the Good News by serving others. The Deacon for Mission will help develop strategies for meeting human needs and for involving members in ministry both within the church and in the community. He or she will work with other members of the Leadership Team to provide spiritual direction for the church; to lead the church toward a faithful and fruitful future, and to coordinate the congregation's activities.

### **Description of Duties**

- Work with the Pastor, Leadership Team and church members to design and implement the mission strategy of the church.
- Recruit two to six persons to comprise the Mission Team.
- Recruit, supervise and support individuals and/or groups to provide mission-related ministries in the life of the church. These ministries can include but are not limited to...
  - Community Mission Projects
  - Mission Trips
  - Promotion of Mission Offerings
  - Ministry Connection Team (helping connect church members to opportunities for service)
- Guide the preparation of an annual budget for the mission area of the church's ministry.
- Prepare an annual mission endowment budget (using figures provided by the Ministry Support Team)

### **Time and Term**

Deacons are expected to attend monthly meetings of the Leadership Team and quarterly training and planning sessions for all persons involved in the church's ministry teams.

Deacons are elected to a term of two years. Following this two year term, a Deacon may be elected again to the same position or another position on the Leadership Team. However, after serving four consecutive years in any Leadership Team position, an individual shall not be eligible for re-election until the expiration of one year from the date of their last service on the Leadership Team.

### **Qualifications, Skills and Gifts**

Individuals who serve as the Deacon for Mission will benefit from...

- An interest in and commitment to the mission ministry of First Baptist Church. He or she will be genuinely excited about helping to meet human needs and involving others in Christian service.
- Skills for managing projects effectively: planning, organizing, and communicating.
- An ability to delegate and enable others to share in the work.

No person may be elected to the role of Deacon until he or she has been a member of First Baptist Church for at least one year.

## ***Deacon for Outreach***

### **Purpose**

The Outreach Ministry of First Baptist Church enables the congregation to proclaim and embody the Good News through witness and church promotion. The Deacon for Outreach will help develop strategies for sharing the gospel with our community, creating awareness of our church, and connecting with visitors in order to bring them into the life of the congregation. He or she will work with other members of the Leadership Team to provide spiritual direction for the church; to lead the church toward a faithful and fruitful future, and to coordinate the congregation's activities.

### **Description of Duties**

- Work with the Pastor, Leadership Team and church members to design and implement the outreach strategy of the church.
- Recruit two to six persons to comprise the Outreach Team.
- Recruit, supervise and support individuals and/or groups to provide outreach-related ministries in the life of the church. These ministries can include but are not limited to...
  - Evangelism or Outreach Events and Projects
  - Publicity
  - Visitor Follow-up
  - Vacation Bible School (in conjunction with the Discipleship Team)
- Guide the preparation of an annual budget for the outreach area of the church's ministry.

### **Time and Term**

Deacons are expected to attend monthly meetings of the Leadership Team and quarterly training and planning sessions for all persons involved in the church's ministry teams.

Deacons are elected to a term of two years. Following this two year term, a Deacon may be elected again to the same position or another position on the Leadership Team. However, after serving four consecutive years in any Leadership Team position, an individual shall not be eligible for re-election until the expiration of one year from the date of their last service on the Leadership Team.

### **Qualifications, Skills and Gifts**

Individuals who serve as the Deacon for Outreach will benefit from...

- An interest in and commitment to the outreach ministry of First Baptist Church. He or she will be genuinely excited about bringing other people into the life of the church and the life of God's Kingdom.
- Skills for managing projects effectively: planning, organizing, and communicating.
- An ability to delegate and enable others to share in the work.

No person may be elected to the role of Deacon until he or she has been a member of First Baptist Church for at least one year.

## ***Deacon for Worship***

### **Purpose**

The Worship Ministry of First Baptist Church enables the congregation to proclaim and embody the Good News by worshiping God in ways that are inspirational, relevant, creative and life-changing. The Deacon for Worship will help develop strategies for planning meaningful worship experiences (including baptism and the Lord's Supper), involving congregation members in worship leadership, and arranging the physical and technical resources that contribute to the church's worship life. He or she will work with other members of the Leadership Team to provide spiritual direction for the church; to lead the church toward a faithful and fruitful future, and to coordinate the congregation's activities.

### **Description of Duties**

- Work with the Pastor, Leadership Team and church members to design and implement the worship strategy of the church.
- Recruit two to six persons to comprise the Worship Team.
- Recruit, supervise and support individuals and/or groups to provide worship-related ministries in the life of the church. These ministries can include but are not limited to...
  - Choirs and Musical Ensembles
  - Audio-Visual
  - Baptism and Lord's Supper
  - Sanctuary Decoration
  - Worship Readers
  - Worship Greeters and Ushers
  - Children's Church
- Guide the preparation of an annual budget for the worship area of the church's ministry.

### **Time and Term**

Deacons are expected to attend monthly meetings of the Leadership Team and quarterly training and planning sessions for all persons involved in the church's ministry teams.

Deacons are elected to a term of two years. Following this two year term, a Deacon may be elected again to the same position or another position on the Leadership Team. However, after serving four consecutive years in any Leadership Team position, an individual shall not be eligible for re-election until the expiration of one year from the date of their last service on the Leadership Team.

### **Qualifications, Skills and Gifts**

Individuals who serve as the Deacon for Worship will benefit from...

- An interest in and commitment to the worship ministry of First Baptist Church. He or she will be genuinely excited about creating opportunities and environments for worship that are inspirational, relevant, creative and life-changing.
- Skills for managing projects effectively: planning, organizing, and communicating.
- An ability to delegate and enable others to share in the work.

No person may be elected to the role of Deacon until he or she has been a member of First Baptist Church for at least one year.